

2018 Santa's Workshop - Kids Craft Booth Host /Sponsor Contract

Thank you for your interest in sponsoring a booth at this year's Santa's Workshop!

This major and super fun event will take place on Sunday, December 2nd from 9 a.m. - 2 p.m.

Space is limited to 20 booths, and we need to confirm exactly how many booths and make sure we do not have duplicate crafts. To confirm your participation, **please complete and return this form by email to atotude@gmail.com by Friday, November 16th.** Please include a detailed description of your craft, which will help us with event advertising. Please email me with questions: atotude@gmail.com Kat Ato, Booth Sponsor Coordinator.

Name: _____

Student Name: _____ Grade: _____

Phone Number: _____ Cell Number: _____

Email: _____ Name of Your Craft: _____

Booth _____

Brief Description (for publicity):

Supplies you'll be providing to complete your craft:

1. _____
2. _____
3. _____
4. _____

Do you need to be near an outlet? _____

What ages can do this craft alone or with minimal supervision? _____

Brief Directions for your craft:

Do you need volunteer support? _____ If so, how many? _____

Are you willing to supervise student helpers? _____

Please attach a photo or sketch of your completed craft.

Please read and sign the following. I understand that:

- I am responsible for my craft and all the supplies needed to complete it.
- I will not be reimbursed for my expenses, but **100% of my booth proceeds will be applied to my fundraising commitment for St. Mary School. There must be enough supplies for 200 crafts to ensure fundraising credit will be applied**
- **Booth Hosts/Sponsors must arrive at the hall at 8 a.m on Sunday, December 3rd and be ready to go by 9a.m.**
- The co-chairs will try to help find volunteers to assist, but it is my responsibility to staff and supervise my booth.
- **I need to provide supplies for 200 individual gifts.**
- I am responsible for breaking down my craft area at 2 pm. This will include removing all craft supplies and trash and sweeping my area.
- I will be happy, jolly and chock full of the Christmas Spirit! I may even sing Christmas Carols.

Signature/Date